

# Livestock Operations Technical Committee Terms of Reference

Members of the *Livestock Operations Project Technical Committee* have been identified as someone with in-depth knowledge of their field, who is willing to volunteer as a participant in a project to review and develop training package products in the *AHC Agriculture, Horticulture and Conservation and Land Management Training Package*.

The Technical Committee will help shape the training package products that are developed, ensuring they meet industry needs and produce real-life job outcomes.

## **How Technical Committee member input contributes to the project**

Technical Committee members provide expert intelligence and advice to Skills Insight on the required skills and knowledge in contemporary workplaces, as well as emerging industry practices and future training requirements.

Technical Committee member input may include:

- Identifying key job roles and required skills
- Recommending key stakeholders and consultation methods specific to the project needs
- Ensuring terminology, tasks and sub-tasks conform to industry requirements within units of competency and that assessment requirements and conditions identified are reasonable and practicable.
- Validating training package products so that they address current and future industry needs.

## What Technical Committee members may be asked to do

- Confirm that industry and licensing/regulatory requirements are met in the materials developed where applicable, and advise on relevant organisations that will need to provide support for these licensing/regulatory requirements
- Attend meetings/workshops (either online or in person) to share input and contribute expertise on the development of draft products
- Provide feedback via feedback hub, email, phone or at face-to-face meetings/workshops and webinars
- Share project materials with other experts within their networks for their input and feedback
- Help spread the word through their networks so that other interested parties can be involved and made aware of the work taking place that may impact them
- Provide confirmation of the draft products prior to submission for endorsement.

## How will Technical Committee member's personal details be used?

All Technical Committee member information will be used and protected according to the Skills Insight Privacy Policy available at <https://skillsinsight.com.au/privacy-policy/>.

In addition, in order to adhere to policies associated with developing training package products (as outlined in the [Training Package Products Development and Endorsement Process Policy](#)), Skills Insight may be required to display the name and organisation of Technical Committee members on the relevant project webpage on the Skills Insight website and in training package product submission documentation, identifying them as someone who has contributed to this project. Should a Technical Committee member wish to remain anonymous they can inform Skills Insight and only their organisation name will be published.

## Livestock Operations Project Technical Committee members

Organisation	Name	Location	Stakeholder type	Area of expertise
4 Up Skilling	Robyn Richards	VIC	RTO	RTO expertise & Agriculture
Australian Lot Feeders Association (ALFA)	Emily Litzow	National	Association	Feedlot
Australian Pork Limited	Angela Bradburn	National	Peak Body/Rural Research and Development Corporation	Pork
Australian Workers Union	Jonathan Cook	National	Union	Union expertise
Dairy Australia	TBD	National	Peak Body	Dairy
South Australian Skills Commission	Paola Lagos	SA	State Training Authority	All
Northern Territory Cattlemen's Association	Romy Carey	NT	Association	Beef
NSW Farmers	Catriona McAuliffe	NSW	Peak Body	All

Organisation	Name	Location	Stakeholder type	Area of expertise
TAFE Queensland	Gerry Amos	QLD	RTO	RTO expertise/Educational Design
Thornby Farm	Fiona McGorman	SA	Industry/Employer	Sheep/Feedlot
SJ McGuire	Steve McGuire	WA	Industry	Sheep & Grain
Tasmanian Farmers and Graziers Association	Nathan Cox	TAS	Peak Body	Beef

## Technical Committee sign-off

The Livestock Operations Technical Committee has reviewed and accepted these Terms of Reference on 22 February 2024 or out of session by 13 March 2024.