

This project will undertake research and in-depth analysis of AHC21216 Certificate II in Rural Operations to understand how the qualification is utilised (particularly in the northern region of Australia), and to clearly identify the intended job roles attainable upon completion of the qualification. These findings will be used to assess how the unique needs of the learners and workplaces that require these skills can be better met in future. Skills Insight will consult with key stakeholders, including industry, training providers and government during the project.

Thorough consultation with the Technical Committee and relevant stakeholders will inform whether:

- the qualification should be updated with defined outcomes and pathways
- the qualification outcomes could be met with another option such as one or more skill sets
- the qualification should be deleted or merged with another qualification with similar outcomes
- development of additional supports such as a User Guide which could assist with delivery in rural locations.

Members of the Rural Operations Project Technical Committee are experts in their field and have been selected for their willingness to volunteer their assistance in a project to review and develop training package products in the *AHC Agriculture, Horticulture and Conservation and Land Management Training Package*.

The Technical Committee (TC) will help shape any training package products that are developed, so that they meet industry needs and produce real-life job outcomes.

Technical Committee role

TC members provide expert intelligence and advice to Skills Insight on the required skills and knowledge in contemporary workplaces, as well as emerging industry practices and future training requirements.

TC member input may include:

- Identifying key job roles and required skills.
- Recommending key stakeholders and consultation methods specific to the project needs.
- Ensuring terminology, tasks and sub-tasks conform to industry requirements within units of competency and that assessment requirements and conditions identified are reasonable and practicable.
- Validating training package products so that they address current and future industry needs.

What Technical Committee members may be asked to do

- Confirm that industry and licensing/regulatory requirements are met in the materials developed where applicable and advise on relevant organisations that will need to provide support for these licensing/regulatory requirements.
- Attend meetings/workshops (either online or in person) to share input and contribute expertise on the development of draft products.
- Provide feedback via feedback hub, email, phone or at face-to-face meetings/workshops and webinars.
- Share project materials with other experts within their networks for their input and feedback.
- Help spread the word through their networks so that other interested parties can be involved and made aware of the work taking place that may impact them.
- Provide confirmation of the draft products prior to submission for endorsement.

It is acknowledged there may be instances where the TC is unable to come to a broad consensus on issues related to key elements of training package products. In these situations, Skills Insight may undertake further research and/or consultation with relevant stakeholders to resolve the issues.

How will Technical Committee member's personal details be used?

All TC member information will be used and protected according to the Skills Insight Privacy Policy available at <https://skillsinsight.com.au/privacy-policy/>.

As part of our project reporting requirements to the Department of Employment and Workplace Relations (DEWR), Skills Insight may be required to display the name and organisation of TC members on the relevant project webpage on the Skills Insight website and in training package product submission documentation, identifying them as someone who has contributed to this project. Should a TC member wish to remain anonymous they can inform Skills Insight and only their organisation name will be published.

Review of Certificate II in Rural Operations Project Technical Committee members

Organisation	Name	Coverage	Stakeholder type	Area of expertise
Cotton Australia	Simone Cameron	National	Industry Association	<ul style="list-style-type: none"> • Subject matter expert in broadacre production • Agriculture employment pathways in rural/remote areas
Northern Australian Coordination Network	Robert Dalton	Northern Australia	Government	<ul style="list-style-type: none"> • Indigenous policy expert • Director of the ranger network that helps protect biosecurity in QLD, NT and WA
Northern Territory Cattlemen's Association	Romy Carey	NT	Industry Association	<ul style="list-style-type: none"> • Subject matter expert in livestock production • Agriculture employment pathways in rural/remote areas
Northern Land Council	Anita Carver	NT	Peak Body and Employer	<ul style="list-style-type: none"> • Education, training and employment pathways for nation communities.
Industry Skills Advisory Council NT	Amelia Nuku	NT	ITAB	<ul style="list-style-type: none"> • Training Package development, skills shortages, workforce development, and solutions
Norther Territory Department of Education	Larni Montgomery	NT	RTO	<ul style="list-style-type: none"> • VET in Secondary Schools in rural and remote communities • Training in rural operations programs
Charles Dawin University (TAFE)	Alison Brook	NT	RTO	<ul style="list-style-type: none"> • RTO leadership and management • Training in agriculture and rural operations programs

Organisation	Name	Coverage	Stakeholder type	Area of expertise
Department of Industry, Tourism and Trade	Robyn Wing	NT	Government	<ul style="list-style-type: none"> • Workforce development policy and planning in NT • RTO leadership and management • Subject matter expert in horticulture • Training in remote communities: Horticulture, Conservation and Rural Operations across Northern Australia.
Training Services, NSW	Huw Coleman	NSW	Government	<ul style="list-style-type: none"> • Subject matter expert in livestock and broadacre cropping • Training and assessor in AHC units • NSW AgSkilled 3.0 program – agriculture workforce development
TAFE NSW	Heath Webb	NSW	RTO	<ul style="list-style-type: none"> • Subject matter expert in livestock production • Training in livestock production and rural operations programs
ShoreTrack	Jill Ashley	NSW	Community organisation and Educational Expert	<ul style="list-style-type: none"> • Subject matter expert in language, literacy and numeracy • Skills development and employment pathways for marginalised young people • RTO leadership and management
Queensland Farmers Federation	Rod Morris	QLD	Peak Body and ITAB	<ul style="list-style-type: none"> • Subject matter expert in Agriculture • Agriculture industry training and employment pathways • VET strategy to develop skilled agricultural workers
TAFE Queensland	Tim Biggs	QLD	RTO	<ul style="list-style-type: none"> • RTO leadership and management

Organisation	Name	Coverage	Stakeholder type	Area of expertise
				<ul style="list-style-type: none"> • <i>Training in agriculture and rural operations programs</i>
Dalby State High School	Bruce Burt	QLD	Educational Expert	<ul style="list-style-type: none"> • <i>VET in Secondary Schools in regional, rural and remote communities</i> • <i>Subject matter expert in livestock production</i>
Department for Children, Education and Young People	Christine Milner	TAS	Educational Expert	<ul style="list-style-type: none"> • <i>Education policy</i> • <i>RTO leadership and management</i> • <i>Trainer and assessor in animal science and care</i>
Kimberly Pilbara Cattlemen's Association (WA)	Jak Andrews	WA	Industry Association	<ul style="list-style-type: none"> • <i>Subject matter expert in livestock production</i> • <i>Livestock training and employment pathways in rural/remote areas</i> • <i>First nations vocational training programs</i>
TAFE WA (North Regional)	Nathan Aucote	WA	RTO	<ul style="list-style-type: none"> • <i>Subject matter expert in livestock production</i> • <i>RTO leadership and management</i> • <i>Training in agriculture and rural operations programs</i>

Note: The Australian Workers Union (AWU) was invited to join the Technical Committee. Jonathan Cook, AWU National Organiser, advised that as the AWU was currently involved in several Jobs and Skills Council's technical committees, he had to unfortunately decline the invitation. Skills Insight will therefore ensure the AWU is kept informed throughout all the stages of the project with opportunities for AWU members to also provide feedback on any proposed changes during the project's broad consultation and consensus gathering stages.

Technical Committee sign-off

The Review of Certificate II in Rural Operations Project Technical Committee has reviewed and accepted these Terms of Reference on 5 March 2024.