# Window Furnishing and Shade Sails summary of proposed changes
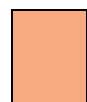
## DRAFT JUNE 2025

Key to qualification/skill set/unit outcomes.

| Colour | Meaning |
|---|---|
| 🟧 | Major Change (New Code) - This component is proposed to be updated, with a new code |
| 🟦 | Split - This unit is being proposed to be slit to form two units |
| 🟨 | Minor Change (Same Code) – This unit is proposed to be updated with very minor changes. |
| 🟩 | Newly created unit |
| ⬜ | Deleted - This component is proposed for deletion |

## Summary of proposed changes to draft Qualification

| Current qualification code on TGA | Current qualification Title on TGA | Temporary new qualification code | Proposed new qualification title | Qualification outcome | Proposed changes |
|---|---|---|---|---|---|
| MSF30919 | Certificate III in Blinds, Awnings, Security Screens and Grilles | MSF30925 | Certificate III Shading and Security Screens | Major change | **Qualification title:** updated to better reflect diversity of industry and remove dated language<br>**Qualification description:** Updated to reflect current format and include specialisations. Removal of dated language and incorporate more specific products (e.g. louvre shutters and curtains). Added statement reflecting requirement of construction induction for installers working on construction sites or performing work deemed construction work. |

Summary of changes made during development phase – Window Furnishing and Shade Sails – June 2025

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| | | | | | **Packaging rules:** updated to reflect new stream of "security products" and remove "estimating detailing" to maintain trade focus of qualification.<br>**Core units:** updated codes and titles to reflect superseded units, Increased to reflect competencies required across the industry and both shading and security sectors and to reflect a stronger approach to safety, sustainability, communications and teamwork. New unit identified for product knowledge due to previous unit superseding and becoming non-equivalent and no longer relevant to the industry.<br>**Elective units:** updated to reflect current units (removal/replacement of superseded and deleted units) additional units imported from other qualifications within the package that reflect skills required, in particular for curtain making and installation, using industry-specific static machines and to include units required for licensing in some states/territories as general electives to allow them to be packaged in to the qualification). Addition of new units "Assess suitability of security screens" and "Identify installation work hazards and select risk control strategies" to meet safety and compliance needs for installers. |

Summary of changes made during development phase – Window Furnishing and Shade Sails – June 2025

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# Development of new Skill Set

| Current unit code on TGA | Current unit title on TGA | Temporary new unit code | Proposed new unit title | Unit outcome | Proposed changes |
|---|---|---|---|---|---|
| NEW | NEW | MSFSSXXX30 | Security Product Skillset | Newly created Skillset | Development of new skillset for security product installers encompassing key skills in fabricating and installing security products to Australian Standards.<br><br>MSFBA2012 Use blinds, awnings, security screens and grilles hand and power tools<br>MSFSS2004 Rectify faults in product<br>MSFGN3004 Resolve quality and compliance issues<br>MSFSSG3X2 Assemble non-security and security screens<br>MSFSSS3X1 Install non-security and security screens<br>MSFWHS3X1 Identify installation work hazards and select risk control strategies |

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# Summary of proposed changes to draft Unit of competency

| Current unit code on TGA | Current unit title on TGA | Temporary new unit code | Proposed new unit title | Unit outcome | Proposed changes |
|---|---|---|---|---|---|
| MSFGN2001 | Make measurements and calculations | MSFGNA2X1 | Make measurements and calculations | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format. **Elements and Performance Criteria minor changes to order and wording:** Removal of estimation requirements across unit to focus on precision measuring and calculation. Clarity of language relating to errors (updated to element 3 and associated performance criteria). Addition of instrument calibration **Performance Evidence minor update:** Repetition of content from performance criteria removed. **Knowledge Evidence:** Removal of some equipment not relevant to tasks performed across all sectors of industry (e.g. callipers, scales) and streamlining (e.g. merging calculator and computer together) **Assessment conditions:** Updated to reflect current format |
| MSFBA2011 | Select and apply hardware and fixings for blinds, awnings, screens, and grilles | MSFBAA2X1 | Select and apply hardware and fixings shading and security screens | Major change | **Title:** Renaming of unit to better reflect outcome **Unit application:** Adjusted from manufacturing and installation to installation only. **Performance Evidence:** Repetition of content from PC removed. **Knowledge Evidence:** Rewritten to facilitate removal of brand names and list of fixings not used cross-sector Focus on substrate impact of selection as well as product performance rather than understanding limits of fixings without direct link to application **Assessment conditions:** Updated to reflect current format |

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|---|---|---|---|---|---|
| MSFBA3011 | Assemble awnings | MSFBAA3X1 | Assemble awnings | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence.<br>**Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace. Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage.<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current technologies and products manufactured in Australia. Repetition of content from performance criteria removed.<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed.<br>**Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3012 | Assemble interior blinds | MSFBAA3X2 | Assemble interior blinds | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence.<br>**Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace. Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage. Performance evidence grouped into product types to ensure a range of skills are demonstrated and increase from four to five assemblies to ensure wider scope of competency captured and employability outcomes improved.<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current |

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| | | | | | technologies and products manufactured in Australia. Repetition of content from performance criteria removed. **Knowledge Evidence significant change:** Repetitive or redundant evidence removed. **Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3014 | Assemble pelmets | MSFBAA3X3 | Assemble pelmets | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence. **Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace. Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage. **Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current technologies and products manufactured in Australia. Repetition of content from performance criteria removed. **Knowledge Evidence significant change:** Repetitive or redundant evidence removed. **Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3019 | Assemble roller shutters | MSFBAA3X7 | Assemble roller shutters | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence. **Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace. Merged PC 3.4 and 3.5 to |

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| | | | | | reflect one process of handling tools and equipment cleaning, maintenance and storage. Removal of interior roller shutters as rarely a skill required in industry (example given was a canteen in a hospital or school, but not common) **Performance Evidence product and frequency review, removal of repetition:** Updated to reflect current technologies and products manufactured in Australia. Repetition of content from performance criteria removed. **Knowledge Evidence significant change:** Repetitive or redundant evidence removed. **Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3021 | Assemble louvre shutters | MSFBAA3X9 | Assemble louvre shutters | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence. **Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace, addition of setting equipment to cut louvres correctly and joining assembled parts using adhesives, sealants and screws in element 2. Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage. Addition of labelling in PC3.6 (now 3.5) **Performance Evidence significant change to outcome and frequency, removal of repetition:** Removal of commercial vs residential for product assembly as process is identical. Updated to reflect current technologies and products manufactured in Australia with clarity around industry-accepted terminology. Removal of requirement for candidate to create templates for |

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| | | | | | shaped shutters. Allowance made for a range of product to be selected from instead of forced "all" products. Repetition of content from performance criteria removed.<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed. Removal of powered control devices, not typically part of the Australian market.<br>**Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFSS3005 | Assemble non-security and security screens and grilles | MSFSSG3X2 | Assemble non-security and security screens | Major change | **Unit title:** Updated to remove "and grilles" – dated terminology<br>**Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence.<br>**Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace, addition of joining assembled parts in element 2. Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage. Addition of labelling in PC3.6 (now 3.5)<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current technologies and products manufactured in Australia. Repetition of content from performance criteria removed. Clarity provided in what is considered security vs non-security and additional performance requirements to reflect installation of range of door vs window and security vs non-security product.<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed. Updates to hardware list to reflect relevant hardware. |

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| | | | | | **Assessment Conditions minor change to wording:** Updated to reflect current format.<br>**Other comments:** Discussion held relating to whether unit should be split into security and non-security units – consensus was to keep together so there's absolute clarity in individuals' understanding of the differences between and ability to construct both. |
| MSFBA3017 | Install interior blinds | MSFBAA3X5 | Install interior blinds | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence.<br>**Pre-requisites added:** Workplace health and safety and selecting appropriate fixings to match product to substrate to ensure safety and performance are skills needed by an installer and have been included as prerequisites<br>**Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect installation processes performed in the workplace (removal of check measure by fitter, removal of booking with customer). Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage.<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Repetition of content from performance criteria removed. Scope updated with groups of blind types to reflect current industry products and processes (removal of wood weave roman, addition of new technologies i.e. cellular and sheer-style product). Addition of installation of an automated product.<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed. |

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| | | | | | **Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3020 | Install roller shutters | MSFBAA3X8 | Install roller shutters | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence. **Pre-requisites added:** Workplace health and safety and selecting appropriate fixings to match product to substrate to ensure safety and performance are skills needed by an installer and have been included as prerequisites **Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect processes performed in the workplace, addition of joining assembled parts in element 2. Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage. Addition of labelling in PC3.6 (now 3.5) **Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current technologies and products manufactured in Australia. Repetition of content from performance criteria removed. Removal of interior rollers not common to industry. **Knowledge Evidence significant change:** Repetitive or redundant evidence removed. **Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3016 | Install awnings | MSFBAA3X4 | Install awnings | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence. |

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| | | | | | **Pre-requisites added:** Workplace health and safety and selecting appropriate fixings to match product to substrate to ensure safety and performance are skills needed by an installer and have been included as prerequisites<br>**Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect installation processes performed in the workplace (removal of check measure by fitter, removal of booking with customer). Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage.<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Repetition of content from performance criteria removed. Scope updated to reflect current industry products and processes (split out of fixed canopy and addition of fixed canopy unit as an elective) adjustment of language (roll up, pull down vs auto, pivot, fixed guide), requirement for performance of complex product (folding arm and channel guided) as mandate. Clarity around expectations for automation.<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed.<br>**Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFFDT3001 | Install low-voltage technology, automation, and intelligent | MSFFDT3X1 | Install shading and security screens automation | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and industry relevant products<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Repetition of content from performance criteria removed. Clarity of language |

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| | management systems in furnishing | | | | **Knowledge Evidence significant change:** Repetitive or redundant evidence removed. Removal of hardware not relevant to sector. **Assessment Conditions minor change to wording:** Updated to reflect current format. **Other:** This unit is only packaged in the Certificate III in Blinds, Awnings, Security Screens and Grilles. FurnishingWorks is exploring whether any providers are importing it and want to provide feedback. |
| MSFSS3004 | Install non-security and security screens and grilles | MSFSSG3X1 | Install non-security and security screens | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence. **Pre-requisites added:** Workplace health and safety and selecting appropriate fixings to match product to substrate to ensure safety and performance are skills needed by an installer and have been included as prerequisites. Assessing suitability of security screens (new unit) also included as pre-requisite to ensure installer has competency in identifying whether an installation will be compliant with standards before performing the installation. **Elements and Performance Criteria minor changes to order and wording:** Updated flow in element 1 and 2 to better reflect installation processes performed in the workplace (removal of check measure by fitter, removal of booking with customer). Merged PC 3.4 and 3.5 to reflect one process of handling tools and equipment cleaning, maintenance and storage. **Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current technologies and products manufactured in Australia. Repetition of content from performance criteria removed. Clarity provided in what is considered security vs non-security and additional |

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|  |  |  |  |  | performance requirements to reflect installation of range of door vs window and security vs non-security product.<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed**.**<br>**Assessment Conditions minor change to wording:** Updated to reflect current format. |
| MSFBA3018 | Assess suitability of blinds and awnings | MSFBAA3X6 | Assess suitability of blinds and awnings | Major change | **Unit Description/Application minor change to wording:** Updated to reflect current format and updates to performance evidence.<br>**Performance Evidence significant change to outcome and frequency, removal of repetition:** Updated to reflect current site suitability requirements and make more adaptable to specific regions of delivery, removal of sites of cultural significance, consideration of substrate included, performance requirements and overlays such as bushfire zone or cyclone zone made updated to either/or relevant to region. Changed language to reflect NCC building classes instead of "commercial" vs "residential".<br>**Knowledge Evidence significant change:** Repetitive or redundant evidence removed. Retained knowledge of fire and cyclone climate regions to ensure removal of performance did not have a negative impact.<br>**Assessment Conditions minor change to wording:** Updated to reflect current format. |
| NEW | NEW | MSFWHS3XX | Identify installation work hazards and select risk control strategies | Newly created unit | Unit development to address installation safety, particularly risks associated with working at height and manual handling.<br>- Safety standards and hazard / risk control<br>- Working at heights<br>- Contributing to development of SWMS |

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| | | | | | - Following safe work practices<br>- Substrate risks (asbestos, silica, lead paints)<br>- Industry-relevant PPE |
| NEW | NEW | MSFGNA3XX | Develop product knowledge | Newly created unit | To replace BSBPRO401 which is superseded not equivalent and addresses promotional activities instead of product knowledge. Unit developed to reflect wide range of products across furnishing sector |
| NEW | NEW | MSFSSG3X3 | Assess suitability of security products | Newly created unit | To complement MSFBA3018 Assess suitability of blinds and awnings to address<br>- Substrates<br>- Site safety<br>- Site suitability for chosen product (jamb thickness, cyclone / fire ratings) |

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