The following draft information is an extract of what will be included in the MSF Furnishing Training Package Companion Volume Implementation Guide (TP CVIG) Release 9.0

This draft information is available for feedback. The revised content will be updated in the MSF Furnishing Training Package CVIG Release 9.0 and will be avaialble during the next consultation phase.

Implementation information

Industry sectors and occupational outcomes of qualifications

The MSF Furnishing Training Package includes units of competency from the following industry sectors.

| Sector Code | Sector | Sector Code | Sector |
| --- | --- | --- | --- |
| BAA | Blinds and Awnings | OPS | Operations |
| SSG | Security Screens | WHS | Workplace Health and Safety |

Sector overview

Security Screens

Duties in the security screen industry encompass manufacturing – such as precision cutting, frame assembly, mesh fixing, finishing and compliance testing - and installation - involving site measurement, screen fitting, lock installation, and ensuring optimal functionality, of safety and security products.

Professionals in the security screen sector operate as skilled tradespeople. Regardless of their specific role, they are required to be meticulous and detail-oriented, work efficiently and consistently with their hands and tools, confidently manage various building materials and structures, and often work as part of a team or independently on-site.

Manufacturers typically work in a workshop environment as part of a team, ensuring screens are built to precise specifications and quality standards. Installers usually work on-site at residential or commercial properties, interacting with clients to understand their needs, taking accurate measurements, and expertly fitting the security screens. Some professionals may also be involved in sales, quoting, or providing post-installation service and advice.

Shading (Blinds and Awnings)

Duties in the shading industry encompass the creation and fitting of various window treatments designed for light control, privacy, and aesthetic appeal. This includes manufacturing - such as fabric cutting and sewing for curtains and soft blinds, component assembly for blinds and shutters, and frame construction for awnings – and installation – involving precise site measurement, fitting of tracks, brackets, and the shading products themselves, and ensuring smooth operation.

Professionals in the shading sector operate as skilled tradespeople. Regardless of their specific role, they are required to possess a keen eye for detail, work accurately and efficiently with their hands and specialised tools, confidently handle a variety of materials (fabrics, metals, plastics, timber), and effectively communicate with clients, often working independently or as part of a small team.

Manufacturers typically work in a workshop or factory setting, producing made-to-measure or standardised window coverings, ensuring quality construction and adherence to design specifications. Installers (sometimes referred to as Fitters) work on-site at residential or commercial properties. They are responsible for interpreting plans or client requirements, taking precise measurements, installing the chosen window shadings, and demonstrating their use to the customer.

Regulation and licensing implications

**PLEASE NOTE, THIS SECTION IS UNDER REVIEW BY REGULATORS TO CONFIRM DETAILS AND IS SUBJECT TO CHANGE.**

While no single national occupational licensing regime applies to shading and security screen industry occupations, state and territory licensing can apply to certain industry trades and job roles, including:

* installation of security screens and grilles products may require a category of builder’s licence in some jurisdictions if the work is over a set dollar amount and may require additional probity checks from an approved security organisation (e.g. police force)
* installation of exterior shading products may require a category of builder’s licence in some jurisdictions if the work is over a set dollar amount.

**Local regulations in each jurisdiction should be checked for details.**

**State/Territory Regulators**

The following table provides support for RTOs seeking information about trade registration/licenses or equivalent for installation of **exterior shading products and security screens/grilles.** This table is currentat the time of publication (September 2025) and these requirements are subject to change. Advice must be sought from the appropriate regulatory body in the local jurisdiction of training delivery for current and complete information relating to these requirements**:**

| **State/Territory** | **Website/s** | **Security Door and Window Screens and Security Roller Shutters** | **Exterior Shading Products, including Awnings, Roller Shutters & Shade Sails** |
| --- | --- | --- | --- |
| **Australian Capital Territory** | Access Canberra: [accesscanberra.act.gov.au/](https://www.accesscanberra.act.gov.au/)Justice and Community Safety Directorate: [justice.act.gov.au/](https://www.justice.act.gov.au/) | **Access Canberra - Justice and Community Safety Directorate**Under the Security Industry Act 2003 (ACT) and Security Industry Regulation 2003, the following provisions apply:[Section 7(1)(m)](https://www.legislation.act.gov.au/View/a/2003-4/current/html/2003-4.html) of the Act defines prescribed security activities to include the installation of security equipment, which encompasses security doors, windows, roller shutters, and lighting.[Regulation 8 of the Security Industry Regulation 2003](https://www.legislation.act.gov.au/View/sl/2003-30/current/html/2003-30.html) lists prescribed training courses for employee licences, confirming that individuals performing these installations must be appropriately trained and licensed.[Regulation 9A and 9C](https://www.legislation.act.gov.au/View/sl/2003-30/current/html/2003-30.html) outlines conditions for master licences and employee licences, respectively, indicating that businesses offering these services must hold a Security Master Licence, and employees must hold a Security Employee Licence.A Security Employee Licence may be required to install security equipment, which includes security screens. Businesses providing these services may need a Security Master Licence. Further information can be found with the [Security Industry Act 2003 | HTML view](https://www.legislation.act.gov.au/View/a/2003-4/current/html/2003-4.html) and [Security Industry Regulation 2003 | HTML view](https://www.legislation.act.gov.au/View/sl/2003-30/current/html/2003-30.html) | **Access Canberra - Justice and Community Safety Directorate** The need for a license depends on the scope of the project. Minor works may be exempt from a development application, but a building approval may still be required. |
| **New South Wales** | NSW Police Force Security Licensing & Enforcement Directorate (SLED): [police.nsw.gov.au/online\_services/sled](https://www.police.nsw.gov.au/online_services/sled)NSW Fair Trading: [fairtrading.nsw.gov.au/](https://www.fairtrading.nsw.gov.au/) | **NSW Police Force (SLED)**A Class 2C Security Equipment Specialist Licence is required to install, maintain, or repair security equipment, including security screens. This is regulated by the NSW Police Force's Security Licensing & Enforcement Directorate (SLED).There are no qualification requirements for a Class 2C licence. The holder of a Class 2C licence must not carry on the security activities authorised by the licence unless:* they are employed by the holder of a Master security licence; or
* if self-employed, they personally hold a Master licence.
 | **NSW Fair Trading** A contractor license from NSW Fair Trading is required for any residential building work valued at over $5,000. This includes the specific license class of "Minor Trade Work - Shade Sails & Shade Systems." This authority currently recognises the MSF30919 Certificate III in Blinds, Awnings, Security Screens and Grilles for licensing, with some requirements for specific units of competency to be packaged in.  |
| **Northern Territory** | Licensing NT: [nt.gov.au/industry/licences/licensing-online](https://nt.gov.au/industry/licences/licensing-online)Territory Business Centre: [nt.gov.au/industry/business-support/contact-territory-business-centre](https://nt.gov.au/industry/business-support/contact-territory-business-centre) | **Licensing NT** A Security Firm Licence is needed for businesses, and an individual Security Officer Licence may be required for installers, depending on the nature of the work. | **Territory Business Centre**The NT Self-Certification Scheme for Minor Building Works can apply to the erection of some shade structures and awnings, which means a building permit may not be needed if certain conditions are met. Larger projects will require a building permit.A self-certifier is someone who can install an approved building type without the need to engage a building certifier for full certification, such as garden sheds, carports, fences or shade structures. Further information of this Scheme can be found here [NT self-certification scheme for minor building works | NT.GOV.AU](https://nt.gov.au/property/building/build-or-renovate-your-home/nt-self-certification-scheme-for-minor-building-works) |
| **Queensland** | Queensland Building and Construction Commission (QBCC): [qbcc.qld.gov.au/](https://www.qbcc.qld.gov.au/) | **Queensland Building and Construction Commission (QBCC)**A QBCC license is required for work valued over $3,300, or where the work involves a QBCC-regulated trade. The installation of security screens often falls under a Carpentry or Security Screens and Grilles license class. The MSF30422 Certificate III in Glass and Glazing, particularly with the relevant security screen units, is a recognised technical qualification for licenses such as "Glazier" or "Non-Structural Metal Fabrication and Installation." Both of these licenses can permit the installation of security screens and grilles. | **Queensland Building and Construction Commission (QBCC)**A QBCC license is required for the installation of awnings and shade sails where the value of the work exceeds $3,300. This work is regulated under a specific class of license.  |
| **South Australia** | Consumer and Business Services (CBS): [cbs.sa.gov.au/](https://www.cbs.sa.gov.au/) | **Consumer and Business Services (CBS)**A Building Work Contractor's Licence is required for the installation of security doors and screens, as this is considered "building work." However, a separate Security Agent license may be required if the work involves a security system. | **Consumer and Business Services (CBS)**A Building Work Contractor's Licence from CBS is required to install roller shutters, awnings and other external structures. You must ensure your license covers the specific type of work you are performing. |
| **Tasmania** | Consumer, Building and Occupational Services (CBOS): [cbos.tas.gov.au/](https://www.cbos.tas.gov.au/) | **Consumer, Building and Occupational Services (CBOS)**An Employee Security Licence is required for an individual to perform security work. Businesses providing security services need a Security Agent Licence. | **Consumer, Building and Occupational Services (CBOS)**Building permits and/or planning approval may be necessary for awnings or shade sails, particularly for larger or complex structures. It is important to check with the local council for specific requirements. |
| **Victoria** | Building and Plumbing Commission (BPC) [bpc.vic.gov.au/](https://www.bpc.vic.gov.au/)Victoria Police Licensing & Regulation Division (LRD) [police.vic.gov.au/private-security](https://www.police.vic.gov.au/private-security)  | **Building and Plumbing Commission (BPC)** A "Domestic Builder" licence may be required to install security screens, as this is considered domestic building work. This authority currently recognises the MSF30919 Certificate III in Blinds, Awnings, Security Screens and Grilles for licensing, with some requirements for specific units of competency to be packaged in.Victoria Police Licensing & Regulation Division (LRD) may also have interest in this, as a private security licence may be interpreted as a requirement under the Private Security Act 2004 (Vic) which defines security equipment as “any mechanical, electronic, acoustic or other equipment that is designed, adapted or purporting to provide or to enhance security”. | **Building and Plumbing Commission (BPC)**A domestic builder license is required for many external blind, awning and shade sail installations, as they are considered building work. The BPC is the regulating authority for building practitioners. This authority currently recognises the MSF30919 Certificate III in Blinds, Awnings, Security Screens and Grilles for licensing, with some requirements for specific units of competency to be packaged in. |
| **Western Australia** | WA Police Force (Security): [wa.gov.au/organisation/western-australia-police-force/licensing-services-security](https://www.wa.gov.au/organisation/western-australia-police-force/licensing-services-security)Department of Mines, Industry Regulation and Safety (DMIRS): [.dmirs.wa.gov.au/](https://www.dmirs.wa.gov.au/) | **WA Police Force**A Security Installer Licence is mandatory to install, maintain, or repair security doors and screens. The specific class for this is Class 3. A business needs a Security Agent Licence.In addition, a person providing consultation advice regarding Security Doors must hold a Class 3 Security Consultant’s licence and must currently complete the same pre-licence test as a Security Installer. | **Department of Local Government, Industry Regulation and Safety (LGIRS)**if building work requires a permit and is over the value of $20,000, then registration will be required. Further information on the registration process and requirements can be found here: [Building Contractor Registration](https://www.wa.gov.au/government/multi-step-guides/builders-registration/building-contractor-registration-new).Whether or not a permit is required for any particular work is a Local Council issue, and different shires may have differing requirements, so we direct people there for information on when a permit is required. |

Additional requirements for Training Organisations.

In New South Wales, A person training a learner in how to install a security screen needs:

* At least three years demonstrated industry experience, and
* A Certificate IV in Training and Assessment.

The organisation employing the trainer and the learner must hold a Master License. If the person is self employed then they need to hold a Master License.

Please refer to NSW Police Force Security Licensing & Enforcement Directorate (SLED): [www.police.nsw.gov.au/online\_services/sled](http://www.police.nsw.gov.au/online_services/sled) for more information and to ensure compliance.

**Pathways charts – progression between qualifications**

Qualifications have been designed to allow learners to progress into and between qualifications. The following diagram shows the various options for movement into and between qualifications in the *MSF Furnishing* Training Package.



Occupational outcomes for industry sectors

Shading and Security Screens

The following table lists the qualifications and provides an overview of occupational outcomes for the qualification.

|  |  |
| --- | --- |
| Qualification | Typical occupational outcomes |
| MSF30925 Certificate III in Shading and Security Screens | * Installer – shading screens
* Installer – security screens
* Manufacturer – security screens
* Manufacturer – shading screens
 |

VET for secondary students

Vocational Education and Training (VET) programs enable students to acquire workplace skills and knowledge while they are still at school. Successful completion of a VET program provides a student with a nationally recognised AQF qualification (or particular units of competency), usually as part of a senior secondary certificate. VET programs are packaged and delivered in various ways across Australia. The three main delivery arrangements used are:

* schools who hold RTO status
* school sectoral bodies (such as Boards of Studies or regional offices) hold RTO status on behalf of a group of schools
* schools work in partnership with RTOs.

The following qualifications may be suitable for delivery to secondary students:

Certificate III in Shading and Security Screens.

Entry requirements for qualifications

Any specific entry requirements for qualifications in the MSF Furnishing Training Package are included in each qualification. The entry requirements ensure an individual has the skills and knowledge required to undertake the qualification.

|  |  |
| --- | --- |
| Qualification | Entry requirements |
| MSF30925 Certificate III in Shading and Security Screens | There are no entry requirements for this qualification. |

Choosing electives

Electives must be chosen to ensure the integrity and occupational outcomes of the qualification. In almost all qualifications, the packaging rules will have been deliberately written to prevent an RTO from delivering a qualification totally comprised of ‘easy options’. For example, to make the delivery of the qualification easier at the expense of disregarding the occupational outcomes required by the job role, workplace requirements and industry practices. Where the packaging rules might make this possible, the RTO must structure the electives to ensure the integrity of the qualification is not compromised and will deliver to the individual the outcomes required by the workplace and job role, not make it easier for the RTO to deliver and assess.

Choosing electives for specialisations

|  |  |  |
| --- | --- | --- |
| Qualification | Specialisation | Mandatory elective choices |
| MSF30925 Certificate III in Shading and Security Screens | Manufacturing | At least 6 Group B elective units MSFBA2014 Construct metal louvre and canopy-hooded style awningsMSFBAA2X2 Operate shading and security sector static machinesMSFBAA2X3 Make up tracks for curtainsMSFBAA3X1 Assemble awningsMSFBAA3X2 Assemble interior blinds MSFBAA3X3 Assemble pelmetsMSFBAA3X7 Assemble roller shuttersMSFBAA3X9 Assemble louvre shuttersMSFBAA3X12 Assemble roller blindsMSFBAA3X13 Assemble vertical blindsMSFBAA3X14 Assemble pleated and cellular blindsMSFBAA3X15 Assemble venetian blindsMSFBAA3X16 Construct unlined curtains MSFBAA3X17 Construct lined curtains MSFSF2016 Operate a steam pressMSFSF2022 Cut single layer fabricsMSFSF3015 Construct Roman-style blindsMSS402042 Apply 5S proceduresMSS402085 Contribute to the application of a proactive maintenance strategyMSS404051 Mistake proof a processMSTGN2024 Perform minor maintenanceMSTGN3016 Plan tasks to assist production operationsMSTTX2014 Perform industrial sewing on textile productsMSTTF2018 Select and handle materials for manufactured textile productsMSTTF3013 Construct manufactured textile productsMSTTX3014 Set up, adjust and maintain industrial sewing machinesTLIA0020 Package goods |
| MSF30925 Certificate III in Shading and Security Screens | Installation | At least 6 Group C elective unitsAHCLSC321 Install metal structures and featuresCPCCCM2012 Work safely at heightsMSFBAA3X4 Install awningsMSFBAA3X5 Install interior blindsMSFBAA3X6 Assess suitability of exterior shading productsMSFBAA3X8 Install roller shuttersMSFBAA3X10 Select and apply hardware and fixings for shading and security screens installationMSFBAA3X11 Install automation and intelligent management systems MSFBAA3X18 Install curtainsMSFBAA3X19 Install interior louvre shuttersMSFBAA3X20 Install exterior louvre shuttersMSFGN3003 Advise customers on products and servicesMSFSF2021 Fit and adjust curtain hardwareMSTTF3008 Establish client and site requirements for manufactured textile productsMSTTF3014 Install manufactured textile products |
| MSF30925 Certificate III in Shading and Security Screens | Security Screens | All 4 units Group D elective unitsMSFSS2004 Rectify faults in productMSFSSG3X1 Install non-security and security screensMSFSSG3X2 Assemble non-security and security screensMSFSSG3X3 Assess suitability of security screens |

Training package delivery and assessment

Explanation of terms used in Security Screen (SSG) and Blinds and Awnings (BAA) units follows.

|  |  |
| --- | --- |
| Terms used in security screen units of competency | Specifically refers to |
| Australian Standards | Australia has a comprehensive set of standards to define the quality and strength of security screens for doors and windows. The primary series, AS 5039, is structured into three parts, each covering an element of a security screen's integrity.**AS 5039.1:2023 Security door and window screens, Part 1: Classification and performance and AS 5039.1:2023 Amd 1:2024 Security door and window screens, Part 1: Classification and performance**This standard forms the basis of the series, specifying the minimum requirements for a screen to be classified as a 'security' product. It details the performance criteria a screen must meet to effectively resist forced entry. This includes its resilience against common attack methods. A core function of this standard is the classification system, which helps consumers identify the level of protection offered by a particular product. The standard covers material specifications, construction methods, and the performance outcomes required during testing. Labelling is an important aspect of security screen manufacture providing a chain of responsibility and traceability for the industry.**AS 5039.2:2024 Security door and window screens, Part 2: Installation**A security screen's effectiveness is fundamentally linked to its installation. This standard specifies the requirements for fitting security doors and windows to ensure they perform correctly under duress. It details the appropriate types of fasteners, fixing methods for different building materials, and the structural integrity required of the surrounding door or window frame. This part underscores that a compliant security screen must be installed precisely as specified to provide its intended level of protection.It’s essential that installed products meet the impact test forces SL100 or SL200 as indicated on the Compliance Label. System suppliers must provide instructions for "known installations" (as per AS 5039.1:2023, Section 3.2). When no such method is available, installers must assess the site and install screens to meet the required performance, including security levels SL100 or SL200.**AS 5039.3:2023 Security door and window screens, Part 3: Methods of test**This part provides the standardised testing procedures used to verify the performance claims set out in Part 1. It ensures that all security screens are evaluated in a consistent and repeatable manner. The rigorous tests are designed to simulate attempts at forced entry and include:* **Impact Test**: Simulates a heavy physical assault, such as being kicked or rammed.
* **Jemmy Test**: Mimics an attempt to pry the screen away from its frame using a lever.
* **Pull Test**: Measures the screen's ability to resist being pulled out of its mounting.
* **Probe Test**: Assesses whether an intruder can create an opening large enough to reach internal locks.
* **Knife Shear Test**: Tests the resistance of the mesh material to being cut by a blade.
 |
| **SL100**  | **SL100****SL100 is a performance level for security screens in Australia.** The "SL" stands for "Security Level".A product that meets the SL100 classification complies with the primary impact resistance requirements of the Australian Standard. To achieve this rating, the security screen must withstand a **dynamic impact test of 100 joules of energy**. This test involves five controlled impacts and simulates a significant physical attack on the screen. |
| **SL200** | **SL200 is a high-performance level for security screens in Australia.** The "SL" stands for "Security Level".This classification is detailed within the Australian Standard **AS 5039.1:2023**. To achieve the SL200 rating, a security screen must be tested to withstand a **dynamic impact test of 200 joules of energy**, which is double the force of the SL100 test. This simulates a very forceful and determined physical attack, indicating a substantially higher level of resistance to forced entry. |
| **System Technical Manual** | A security screen system technical manual is the official guide used by licensed professionals to ensure a security screen is built and installed correctly. It is not a sales brochure, but a detailed set of instructions that specifies every part of the system, including the exact aluminium frames, mesh, locks, and screws that must be used. The manual provides step-by-step procedures for fabrication and installation, guaranteeing that the final product matches the one that was originally tested and certified against Australian Standards like AS 5039. Following this manual precisely is mandatory; any deviation from its specifications voids the screen's security rating, making it the essential rulebook for compliance and quality assurance in the industry. It is used by:* **Fabricators/manufacturers:** The primary audience. They use the manual to select the correct components and assemble the security door and window screens.
* **Installers:** They refer to the manual for the correct fixing methods to ensure the screen is securely attached to a building's structure.
* **Certifiers and Auditors:** They use the manual to verify that a fabricator's products and processes are compliant with the tested system.
 |

The following table provides additional detail for terms as applied in the shading and security screen industry.

|  |  |
| --- | --- |
| Terms used in shading screen units of competency | Specifically refers to |
| Trade Practices (Consumer Product Safety Standard – Corded Internal Window Coverings) Regulations 2010. | This regulation is a mandatory safety standard in Australia designed to prevent the strangulation of young children on the cords of internal window coverings like blinds and curtains. It applies to anyone supplying new corded window coverings, including manufacturers, importers, and retailers. The key requirements are:* The product must be sold with a clear warning label attached to it (and on the packaging) about the strangulation hazard.
* It must be supplied with a safety device (like a cleat or a tensioner) that can be used to secure the cord(s) and prevent them from forming a dangerous loop.
* The product must include instructions on how to install the covering and the safety device correctly.

The law ensures that any new corded window covering sold in Australia is supplied with the necessary warnings and hardware to make it safe for homes with children.*Note: While created under the old Trade Practices Act, this standard is now enforced under the current Australian Consumer Law (ACL).* |
| Button and coin batteries mandatory standards. | In Australia, mandatory safety and information standards for button and coin batteries and products containing them came into effect on **June 22, 2022**. These standards were introduced to reduce the risk of severe injury or death to children from swallowing these batteries.**1. Secure Battery Compartments*** **For Products:** All consumer goods containing button or coin batteries must have a secure battery compartment. This means the battery should not be released during foreseeable use or misuse of the product.
* **Child-Resistant:** If the batteries are intended to be user-replaceable, the compartment must be child-resistant. This often means it requires a tool (like a screwdriver) or two independent and simultaneous actions to open.

**2. Child-Resistant Packaging*** **Mandatory Packaging:** All button/coin batteries sold separately must be supplied in child-resistant packaging.
* **Blister Packaging:** If blister packaging is used, it must be designed to release only one battery at a time.
* **Specific Battery Types:** This is mandatory for all lithium button/coin batteries. For non-lithium batteries, child-resistant packaging is required if the battery diameter is 16mm or greater.

**3. Warning Information and Symbols*** **On Packaging:** Packaging for both batteries and products containing them must display prominent and legible warnings. This includes:
	+ An alert word like "WARNING" or "DANGER."
	+ The "keep out of reach of children" symbol.
	+ A statement about the hazard and the risk of severe or fatal injury if swallowed.
	+ Advice to seek immediate medical attention if a battery is suspected of being swallowed.
* **On the Battery Itself:** Lithium button/coin batteries with a diameter of 20mm or more must be indelibly marked with an internationally recognized "keep out of reach of children" symbol. This symbol must be at least 6mm in diameter.

**4. Compliance and Enforcement*** **Supplier Responsibility:** The standards apply to the entire supply chain, including manufacturers, importers, distributors, and retailers.
* **Penalties:** The Australian Competition and Consumer Commission (ACCC) and other regulators are responsible for enforcing the standards.
 |

Information relevant to training delivery in shading and security screen unit sectors (BAA Shading and SSG Security)

For information on Australian Standards relating to Security Screen Doors and Window Screens, visit following link:

<https://www.standards.org.au/standards-catalogue/sa-snz/standards-by-committee?committee=CS-023>

For more information about corded internal window covering safety requirements, visit the following link:

<https://www.productsafety.gov.au/business/search-mandatory-standards/blinds-curtains-and-window-fittings-mandatory-standard>

Organisations

Organisations that represent interests in the Shading and Security Screen industry include:

**National Security Screen Association (NSSA):** The NSSA is the peak industry body in Australia for the security screen industry, dedicated to:

* Supporting manufacturers, suppliers, and installers to ensure quality, compliant products and services in the Australian market.
* Developing and promoting industry standards, training, and best practices to enhance the integrity and performance of security screens.

The NSSA is responsible for functions that relate to:

* Facilitating consumer confidence through the promotion of products tested to Australian Standards and installed by trained professionals.
* Advocating for the industry and adopting measures to improve and safeguard the quality and correct application of security screen products across Australia.

For more information see: <https://www.nssa.org.au/>

**Window Shading Association of Australia (WSAA):** The WSAA is the professional industry association for the window shadings sector in Australia. It represents Australian manufacturers, fabric and component suppliers, retailers, and importers of blinds, awnings, shutters, curtains, and other window shading and solar control products. The WSAA is committed to:

* Advancing the growth and integrity of the window shading industry.
* Advocating for the industry and providing valuable insights, resources, and educational opportunities to its members.
* Promoting professionalism, knowledge sharing, ethical practices, and adherence to a Code of Ethics among its members.
* Uniting manufacturers, retailers, and suppliers within a collaborative network.
* Supporting members in staying at the forefront of industry developments, including product innovation, sustainability, and energy efficiency.
* Championing child safety standards for window coverings.

The WSAA works to enhance the credibility and standing of its members and the industry as a whole, ensuring consumers receive quality products and services.

For more information, see: [www.wsaa.au](http://www.wsaa.au)

*(Note: The WSAA was formerly known as the Blind Manufacturers' Association of Australia – BMAA - and officially changed its name in 2024 to better reflect the diverse industry it represents.)*

**Specialised Textiles Association (STA):** The STAis the primary industry representative body for the fabric and textiles sectors in Australia. It's a member-driven trade association that represents a wide range of businesses, including those involved in manufacturing, supplying, and installing textiles, equipment, and services.

* The STA acts as a unified voice for the industry, working with government bodies and training organisations.
* They advocate for members' interests and promote industry standards and ethics.
* The association also lobbies for the development and long-term success of the industry.
* The STA provides its members with a variety of resources and networking opportunities. These include:
* Trade shows and events
* Publications and information
* Training and education

For more information, see: [www.specialisedtextiles.com.au](http://www.specialisedtextiles.com.au)

Assessment Guidance for shading and security screen units of competency

RTOs can determine which assessment methods are used to assess the content of the unit. However, assessment of units must be robust and meet best practice standards for assessment, including meeting the Principles for Assessment and the Rules of Evidence, as outlined in the Revised *Standards for RTOs*.

The industry expectation is that people assessed as competent in these units will be equipped with the appropriate skills and knowledge to perform jobs effectively, efficiently and to meet industry quality, safety and compliance requirements in a business that operates within the shading and security screens industry.

Units of competency can be delivered and assessed in the workplace or an environment that accurately represents workplace conditions. They support implementation across a range of industry settings by providing guidance that encourages assessment in a variety of contexts and applications.

The following assessment methods are industry-supported and recommended approaches.

On-the-job demonstration

On-the-job demonstration with assessor observation can be used to assess both skills and knowledge. It enables assessment within the context of the work instruction, regulatory requirements, quality standards etc. The assessor is expected to discuss performance with and debrief the learner.

Workplace projects

Workplace projects are often used where a real-time workplace activity is not available.

Workplace projects enable application of knowledge to the workplace context. They encourage use of the equipment and systems used in the workplace as well as analysis and problem solving which will benefit the workplace.

This may include research activities, workplace inspections or other activity for students to complete on their own and may require them to build portfolios of evidence of work they are doing, validated by a workplace supervisor who is able to confirm authenticity of the student’s evidence.

Knowledge tests

Knowledge tests can be used to check understanding of the underpinning knowledge. These are questions an auditor/overseeing reviewer might expect a worker to answer during a workplace audit.

Knowledge tests are expected to reflect language and literacy requirements of the workplace. This means they can be administered either orally or in writing, and may allow the use of reference material, depending on the requirements of the job.

Workplace referees

Workplace referees are expected to be well briefed by the assessor, including the legal implications of any statements they are signing. Suitable referees are usually an immediate supervisor or experienced work colleague who has ample opportunity to observe the learner’s performance.

Their key role is to testify to consistency of performance over a period of time. Therefore, they must view the learner working long enough for them to confidently say the learner can work at production speed and at a level of accuracy and efficiency expected in the workplace.

They are expected to make notes and comments to support their assessment of the learner’s work. A workplace referee can be more than one person.

**Simulated assessment methods**

Suggested simulated assessment methods include the following:

Role play

Virtual methods

Performing ordinary work tasks in a simulated environment to ensure participant safety

Case studies and scenarios

Knowledge testing (for knowledge evidence)

Clustering skill and knowledge requirements (note that while you can conduct assessment in a clustered manner, you still need to record assessment results separately for each unit).

Assessment requirements for units are specified in their ‘Assessment Conditions’. All units state the following: “*Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards”.*

**Assessing MSFBAA2X1 Use shading and security sector hand and power tools and MSFBAA3X3 Operate shading and security sector static machines**

These units stipulate that an individual must be assessed using a range of hand and power tools or static machines. The table below outlines a range of industry endorsed hand and power tools and static machines that apply to these units.

|  |  |
| --- | --- |
| Terms used in shading and security sector unit of competency | Detail, as applied to the shading and security sector includes: |
| Hand tools | * caulking gun
* centre punch/hole punch
* chisel
* clamp
* contour gauge
* coping saw
* eyelet punch
* file
* hacksaw
* hammer
* hand saw/pull saw
* hand weight/iron
* hex key
* hollow wall anchor gun
* keyhole/plaster saw
* knives, shears or snips
* levelling device (manual or electronic)
 | * mallet measuring device (tape measure, ruler)
* metal press
* pipe track bender
* pliers
* pop rivet gun
* rollers
* scissors
* screwdriver
* shovel
* sliding bevel
* spanner or socket set
* spline roller
* square
* stud finder
* tensioning device
* venetian needle
 |
| Power tools | * air compressor
* auger/post hole digger
* circular saw
* contractor table saw
* cordless drill
* docking saw
* drop saw
* grinder
* hammer drill
* hot knife
 | * impact driver
* jigsaw
* planer
* pop rivet gun
* press-stud machine
* reciprocating/multi saw
* sander
* shears
* staple gun
* steaming machine
 |
| Static machines | * 3D printer
* air pillow machine
* compressor
* corner crimper
* docking saw
* drill press
* drop/width cut machine
* eyelet machine
* fabric cutters
* fabric rolling machine
* fabric slitter
* frame bender
* guillotine
* hemming machine
* hoist
* hot press
* ironing machine
 | * lathe cutter
* lock punch
* mitre saw (single or double head)
* press stud machine
* radial arm saw
* roll forming machine
* roller guillotines
* router
* strapping machine
* tensioner
* tube bender
* ultrasonic cutter
* up saw
* venetian machine
* venetian punches
* vertical blind cutters
* welder – RF/hot air/hot wedge
 |

The Performance Evidence of these units of competency specifies that assessment must occur on two separate occasions. These ‘occasions’ may be on the same day. The requirement has been added to ensure that individuals set up for, and finish up, the entire work task, rather than simply repeating the task once it has been set up. The requirement for the task to be assessed on more than one occasion is to show consistency.

Training Package Components

Please note the training product codes below are temporary codes used in the draft documents. Updated codes will be applied once the project has moved to finalisation.

Qualifications

| **Code** | **Title** |
| --- | --- |
| MSF30925 | Certificate III in Shading and Security Screens |

Skill Sets

| **Code** | **Title** |
| --- | --- |
| MSFSSXXX30 | Security Screen Skill Set |
| MSFSSXXX31 | Manufacturing Leadership Skill Set |
| MSFSSXXX32 | Exterior Shading Installer Skill Set |
| MSFSSXXX33 | Shading and Security Screen Sales Skill Set |

Units of competency

| **Code** | **Title** |
| --- | --- |
| MSFBAA3X1 | Assemble awnings |
| MSFBAA3X2 | Assemble interior blinds |
| MSFBAA2X1 | Use shading and security sector hand and power tools |
| MSFBAA2X2 | Operate shading and security sector static machines |
| MSFBAA2X3 | Make up tracks for curtains |
| MSFBAA3X3 | Assemble pelmets |
| MSFBAA3X4 | Install awnings |
| MSFBAA3X5 | Install interior blinds |
| MSFBAA3X6 | Assess suitability of exterior shading products |
| MSFBAA3X7 | Assemble roller shutters |
| MSFBAA3X8 | Install roller shutters |
| MSFBAA3X9 | Assemble louvre shutters |
| MSFBAA3X10 | Select and apply hardware and fixings for shading and security screens installation |
| MSFBAA3X11 | Install automation and intelligent management systems |
| MSFBAA3X12 | Assemble roller blinds |
| MSFBAA3X13 | Assemble vertical blinds |
| MSFBAA3X14 | Assemble pleated and cellular blinds |
| MSFBAA3X15 | Assemble venetian blinds |
| MSFBAA3X16 | Construct unlined curtains  |
| MSFBAA3X17 | Construct lined curtains  |
| MSFBAA3X18 | Install curtains |
| MSFBAA3X19 | Install interior louvre shutters |
| MSFBAA3X20 | Install exterior louvre shutters |
| MSFOPS2X1 | Make measurements and calculations |
| MSFOPS3X1 | Develop product knowledge |
| MSFOPS3X2 | Perform repairs and maintenance |
| MSFSSG3X1 | Install non-security and security screens  |
| MSFSSG3X2 | Assemble non-security and security screens  |
| MSFSSG3X3 | Assess suitability of security screens |
| MSFWHS3X1 | Identify installation work hazards and select risk control strategies  |

Imported units of competency

The following table shows units of competency from other training packages imported into the draft MSF30925 Certificate III in Shading and Security Screen in the *MSF Furnishing Training Package Release 9.0*.

| **Unit code** | **Unit title** | **Source Training Package** |
| --- | --- | --- |
| AHCLSC321  | Install metal structures and features  | Agriculture, Horticulture and Conservation and Land Management |
| BSBESB402  | Establish legal and risk management requirements of new business ventures  | Business Services |
| BSBOPS301  | Maintain business resources  | Business Services |
| BSBOPS304  | Deliver and monitor a service to customers  | Business Services |
| BSBSTR301  | Contribute to continuous improvement  | Business Services |
| BSBTEC301  | Design and produce business documents  | Business Services |
| CPCCBC4003  | Select, prepare and administer a construction contract  | Construction, Plumbing and Services |
| CPCCBC4005  | Produce labour and material schedules for ordering   | Construction, Plumbing and Services |
| CPCCBC4012 | Read and interpret plans and specifications | Construction, Plumbing and Services |
| CPCCBC4026  | Arrange building applications and approvals  | Construction, Plumbing and Services |
| CPCCCM2008 | Erect and dismantle restricted height scaffolding | Construction, Plumbing and Services |
| CPCCCM2012  | Work safely at heights  | Construction, Plumbing and Services |
| CPCCCM3001  | Operate elevated work platforms up to 11 metres  | Construction, Plumbing and Services |
| CPCCCO2013 | Carry out concreting to simple forms | Construction, Plumbing and Services |
| CPCCWHS2001  | Apply WHS requirements, policies and procedures in the construction industry   | Construction, Plumbing and Services |
| CPCWHS1001  | Prepare to work safely in the construction industry  | Construction, Plumbing and Services |
| CPPSEC2022  | Install electronic locks and locking systems  | Property Services |
| MSMENV272  | Participate in environmentally sustainable work practices  | Manufacturing  |
| [MSMSUP102](https://training.gov.au/training/details/MSMSUP102/unitdetails)  | Communicate in the workplace  | Manufacturing  |
| [MSMSUP106](https://training.gov.au/training/details/MSMSUP106/unitdetails)  | Work in a team  | Manufacturing  |
| MSMSUP390   | Use structured problem-solving tools  | Manufacturing  |
| MSMWHS200  | Work safely  | Manufacturing  |
| MSS402042 | Apply 5S procedures | Sustainability |
| MSS402085  | Contribute to the application of a proactive maintenance strategy  | Sustainability |
| MSS404051  | Mistake proof a process  | Sustainability |
| [MSTGN2024](https://training.gov.au/training/details/MSTGN2024)  | Perform minor maintenance  | Textiles, Clothing and Footwear |
| MSTGN3016  | Plan tasks to assist production operations  | Textiles, Clothing and Footwear |
| MSTTF2018 | Select and handle materials for manufactured textile products | Textiles, Clothing and Footwear |
| MSTTF2019  | Cut and form metal  | Textiles, Clothing and Footwear |
| MSTTF2022   | Weld plastic materials  | Textiles, Clothing and Footwear |
| MSTTF3008    | Establish client and site requirements for manufactured textile products  | Textiles, Clothing and Footwear |
| MSTTF3009  | Create drawings for manufactured textile products  | Textiles, Clothing and Footwear |
| MSTTF3013 | Construct manufactured textile products | Textiles, Clothing and Footwear |
| [MSTTF3014](https://training.gov.au/training/details/MSTTF3014)    | Install manufactured textile products   | Textiles, Clothing and Footwear |
| MSTTX2014  | Perform industrial sewing on textile products  | Textiles, Clothing and Footwear |
| MSTTX3014 | Set up, adjust and maintain industrial sewing machines | Textiles, Clothing and Footwear |
| SIRXSLS001 | Sell to the retail customer | Retail Services |
| TLIA0019  | Despatch stock  | Transport and Logistics |
| TLIA0020  | Package goods  | Transport and Logistics |
| TLIA0023  | Receive goods  | Transport and Logistics |
| TLIX0004XTLIA3016  | Administer inventory systemsUse inventory systems to organise stock control  | Transport and Logistics |

Units of competency with pre-requisites

| **Unit code and title** | **Pre-requisite unit code and title** |
| --- | --- |
| MSFSSG3X1 Install non-security and security screens and grilles  | MSFBAA3X10 Select and apply hardware and fixings to shading and security screens installationMSFSSG3X3 Assess suitability of security screens MSFWHS3X1 Identify installation work hazards and select risk control strategies  |
| MSFBAA3X8 Install roller shutters  | MSFBAA3X10 Select and apply hardware and fixings to shading and security screens installationMSFWHS3X1 Identify installation work hazards and select risk control strategies  |
| MSFBAA3X4 Install awnings  | MSFBAA3X10 Select and apply hardware and fixings to shading and security screens installationMSFWHS3X1 Identify installation work hazards and select risk control strategies  |
| MSFBAA3X5 Install interior blinds  | MSFBAA3X10 Select and apply hardware and fixings to shading and security screens installationMSFWHS3X1 Identify installation work hazards and select risk control strategies  |
| MSFBAA3X18 Install curtains | MSFBAA3X10 Select and apply hardware and fixings for shading and security screens installationMSFWHS3X1 Identify installation work hazards and select risk control strategies |
| MSFBAA3X19 Install interior louvre shutters | MSFBAA3X10 Select and apply hardware and fixings for shading and security screens installationMSFWHS3X1 Identify installation work hazards and select risk control strategies |
| MSFBAA3X20 Install exterior louvre shutters | MSFBAA3X10 Select and apply hardware and fixings for shading and security screens installationMSFWHS3X1 Identify installation work hazards and select risk control strategies |

Units of competency with Mandatory Workplace Requirements

Not applicable for Window Furnishing and Shade Sails training products.

Mapping information

Qualifications

*Mapping of qualifications from* *MSF Furnishings Training Package Release 8.0* to *MSF Furnishings Training Package Release 9.0*.

| **Code and title MSF R8.0** | **Code and title MSF R9.0** | **Comments** | **Equivalence status** |
| --- | --- | --- | --- |
| MSF30919 Certificate III in Blinds, Awnings, Security Screens and Grilles | MSF30925 Certificate III in Shading and Security Screens | Qualification code and title updatedQualification description updatedPackaging rules revisedCore units revisedSpecialisation streams revisedElective units revised | Not equivalent |

Skill Sets

*Mapping of skill sets from* *MSF Furnishings Training Package Release 8.0* to *MSF Furnishings Training Package Release 9.0* .

| **Code and title MSF R8.0** | **Code and title MSF R9.0** | **Comments** | **Equivalence status** |
| --- | --- | --- | --- |
| Not applicable | MSFSSXXX30 Security Screen Skill Set | New skill set developed to meet industry demand for installers of security screens. | New |
| Not applicable | MSFSSXXX31Manufacturing Leadership Skill Set | New skill set developed to meet industry demand for leadership training for workplace supervisors. | New |
| Not applicable | MSFSSXXX32 Exterior Shading Installer Skill Set | New skill set developed to meet industry demand for installers of shading screens. | New |
| Not applicable | MSFSSXXX33 Shading and Security Screen Sales Skill Set | New skill set developed to meet industry demand for technically competent salespeople. | New |

Units of Competency

*Mapping of units of competency from* MSF Furnishing *Training Package Release 8.0* to *MSF Furnishing Training Package Release 9.0*.

| **Code and title MSF R8.0** | **Code and title MSF R9.0** | **Comments** | **Equivalence status** |
| --- | --- | --- | --- |
| MSFBA2011 Select and apply hardware and fixings for blinds, awnings, screens, and grilles | MSFBAA3X10 Select and apply hardware and fixings for shading and security screens installation | Unit code and title revisedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3011 Assemble awnings | MSFBAA3X1 Assemble awnings | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3012 Assemble interior blinds | MSFBAA3X2 Assemble interior blinds | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3014 Assemble pelmets | MSFBAA3X3 Assemble pelmets | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3016 Install awnings | MSFBAA3X4 Install awnings | Unit code updatedApplication updatedPre-requisites addedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3017 Install interior blinds | MSFBAA3X5 Install interior blinds | Unit code updatedApplication updatedPre-requisites addedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3018 Assess suitability of blinds and awnings | MSFBAA3X6 Assess suitability of exterior shading products | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFBA3019 Assemble roller shutters | MSFBAA3X7 Assemble roller shutters | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFBA3020 Install roller shutters | MSFBAA3X8 Install roller shutters | Unit code updatedApplication updatedPre-requisites addedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3021 Assemble louvre shutters | MSFBAA3X9 Assemble louvre shutters | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFFDT3001 Install automation and intelligent management systems | MSFBAA3X11 Install shading and security screen automation | Unit code and title updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFGN2001 Make measurements and calculations | MSFOPS2X1 Make measurements and calculations | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFSS3004 Install non-security and security screens and grilles | MSFSSG3X1Install non-security and security screens | Unit code and title updatedApplication updatedPre-requisites addedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFSS3005 Assemble non-security and security screens and grilles | MSFSSG3X2 Assemble non-security and security screens | Unit code and title updatedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| Not applicable | MSFWHS3X1 Identify installation work hazards and select risk control strategies  | This unit has been created to address a skill or task required by industry that is not covered by an existing unit | Newly created  |
| Not applicable | MSFOPS3X2 Develop product knowledge | This unit has been created to address a skill or task required by industry that is not covered by an existing unit | Newly created  |
| Not applicable | MSFSSG3X3 Assess suitability of security screens | This unit has been created to address a skill or task required by industry that is not covered by an existing unit | Newly created  |
| MSFBA2012 Use blinds, awnings, security screens and grilles hand and power tools | MSFBAA2X1 Use shading and security sector hand and power tools | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFBA2013 Set up, operate and maintain blinds and awnings static machines | MSFBAA2X2 Operate shading and security sector static machines | Unit code updatedApplication updatedPerformance Criteria updatedAssessment Requirements updated | Equivalent |
| MSFSF2020 Make up tracks for window coverings | MSFBAA2X3 Make up tracks for curtains | Unit code and title updatedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA2004 Construct roll-up and pull-down style blinds and awnings | MSFBAA3X12 Assemble roller blinds | Unit code and title revisedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA2005 Construct vertical-style blinds | MSFBAA3X13 Assemble vertical blinds | Unit code and title revisedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3006 Construct pleated-style blinds | MSFBAA3X14 Assemble pleated and cellular blinds | Unit code and title revisedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| Not applicable | MSFBAA3X15 Assemble venetian blinds | New unit | Not applicable |
| MSFSF2017 Construct unlined curtains and drapes | MSFBAA3X16 Construct unlined curtains  | Unit code and title revisedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFSF2018 Construct lined curtains and drapes | MSFBAA3X17 Construct lined curtains | Unit code and title revisedApplication updatedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| Not applicable | MSFBAA3X18 Install curtains | New Unit | Not applicable |
| MSFBA3015 Install louvre shutters | MSFBAA3X19 Install interior louvre shutters | Unit code updatedApplication updatedPre-requisites addedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFBA3015 Install louvre shutters | MSFBAA3X20 Install exterior louvre shutters | Unit code updatedApplication updatedPre-requisites addedPerformance Criteria updatedAssessment Requirements revised | Not equivalent |
| MSFOPS3X2 Perform repairs and maintenance | Not applicable | New unit | Not applicable |