

ASK Unit Template

What is the ASK unit template?

The Application of Skills and Knowledge (ASK) template is one of two unit templates available under the Training Package Organising Framework 2025 (TPOF).

The ASK template is set out in Appendix B of the TPOF. The other unit template – Elements and Performance Criteria (EPC) – is set out in Appendix A.

When is the ASK template used?

The Application of Skills and Knowledge (ASK) unit template is typically used where:

- work is broader in nature, rather than strictly procedural
- skills and knowledge may be applied across different contexts
- capability may underpin more than one task, rather than a single process.

It supports units where judgement, autonomy, and context are important to understanding competent performance.

How everything connects

One way to think about how the unit fits together is this:

- Unit Outcomes describe what competent performance looks like overall.
- Knowledge and Skills describe what the learner must understand and be able to do.
- Application of Knowledge and Skills describes how those are used together in real work situations.
- Performance Evidence provides proof the learner can do the work.
- Knowledge Evidence confirms the learner understands what sits behind that performance.
- Assessment Conditions set the requirements needed for safe, valid, and reliable assessment.

ASK unit template fields — at a glance

Template field

Section description

How to think about it

Unit outcomes

A high-level summary of what a learner will be able to demonstrate on completion of the unit.

What does competent performance look like overall, considering the industry context and any licensing or regulatory requirements?

Knowledge

What someone needs to understand to perform the work effectively.

What understanding supports good decisions, judgement, or safe and effective practice?

Skills

What someone needs to be able to do.

What actions, techniques, or processes can the person carry out – including cognitive or decision-making skills?

Application of knowledge and skills

How knowledge and skills are used together in real work situations.

How are knowledge and skills applied in practice, including context, autonomy, and judgement?

Performance evidence

What must be demonstrated during assessment.

What shows the learner can do the work in line with the required knowledge, skills, and context?

Knowledge evidence

What knowledge must be demonstrated during assessment.

What understanding needs to be confirmed to support competent performance?

Assessment conditions

What must be in place for assessment to occur.

What requirements are non-negotiable, and where is flexibility permitted, without compromising safety or validity?

This guide provides a simple, plain-English overview of each ASK unit template field. It is intended to support understanding when drafting, reviewing, or discussing ASK-based units. This guide is not a replacement for the template itself or the Training Package Organising Framework.



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